Edit Smart View in Grade Center
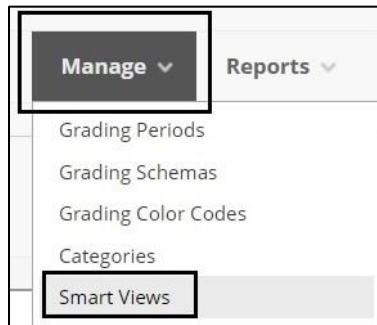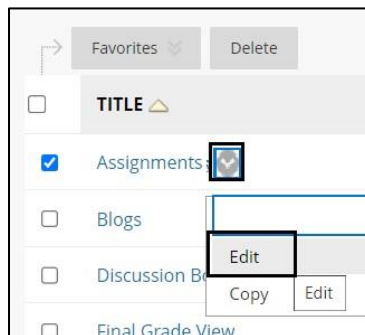
Edit Smart View

A Smart View is a specific view of the Grade Center based on Categories or a set of criteria. These steps will assist in making sure the Smart View is tied to the correct category.

1.In the Full Grade Center, go to **Manage > Smart Views**

2. On the Smart Views page, mouse over the Smart View, in this example we will select **Assignments** > Select the **downward arrow** > Select **Edit**

3. On the Smart View page, scroll down to **Selection Criteria** > Under **Categories**, **select the drop-down button** and change from All to **Assignments**

4. **Press Submit** to save.

Note: Take these same steps to update the **Tests Smart View** under Full Grade Center by selecting Tests under Categories.

For more information and assistance, please email DOES Blackboard Support at blackboard@jjay.cuny.edu